# Federal and state tax preparation and electronic filing

### 1. VITA - El Centro

650 Minnesota Ave Kansas City, KS 66101 (913) 677-0100

## **Address Listings**

Physical (Primary) 650 Minnesota Ave Kansas City, KS 66101 (913) 677-0100

## **Special Notes/Funding**

DROP OFF ONLY - tax paperwork will be securely scanned at the site and then you will make an appointment to review the completed return within several days to a week. Taxes will be completed during that time and you will review and sign at your appointment before submission. TAKING 10 HOUSEHOLDS PER WEEK.

## Description

SPANISH SPEAKING ASSISTANCE AVAILABLE Free in-person and drop-off federal and state tax preparation and electronic filing for individuals by trained tax preparers. Tax preparers can also assist with applying for the Property Tax/Rent Rebate Program if eligible. **Languages:** Spanish and English

#### **Hours**

2/3/20 - 4/15/20: M-F 8am-12pm & 1pm-5pm by appointment only

#### **Required Documents**

Photo ID for all taxpayers on the form, SS cards for each family member or Individual Taxpayer ID Numbers (ITINs), Income documentation for all jobs worked & other income in 2019 (W-2s, 1099s, 1098s, etc) and Health Insurance form 1095/1095-A from employer/insurance company/government, child care provider name/address/tax ID, College tuition/Student loan interest/Mortgage interest/Property taxes/Charitable contributions documentation, copy of last year's return if available. For MO Property Tax Credit: must have MO form 5674 signed by landlord or letter on letterhead from landlord with the same info. -If senior or disabled - bring paid property tax or rent documentation -If you have a bank account, bring a voided check for automatic deposit of refund

#### Eligibility

Income less than \$60,000 in 2019, all adults on return must be present to sign, no Schedules E, or F (rental/royalty income, farm income) and no business, estate, trust or foreign returns

**Intake Procedure:** Call for appointment for drop-off preparation

# 2. Kansas City KS Community College

7250 State Ave, Flint Building Rm. 3632 Kansas City, KS 66112 913.334.1100

## **Special Notes/Funding**

WALK-IN SITES MAY FILL UP EARLY, BE ADVISED TO ARRIVE AS CLOSE TO OPENING TIME AS POSSIBLE

## **Description**

Free in-person and drop-off federal and state tax preparation and electronic filing for individuals by trained tax preparers. Tax preparers can also assist with applying for the Property Tax/Rent Rebate Program if eligible.

#### Hours

2/1/20 - 4/11/20: Wednesday 5pm-8pm, Saturday 9am-12pm (closed 3/21), Saturday 1pm-4pm (open only 2/8, 2/15, 2/22, 2/29)

# **Required Documents**

Photo ID for all taxpayers on the form, SS cards for each family member or Individual Taxpayer ID Numbers (ITINs), Income documentation for all jobs worked & other income in 2019 (W-2s, 1099s, 1098s, etc) and Health Insurance form 1095/1095-A from employer/insurance company/government, child care provider name/address/tax ID, College tuition/Student loan interest/Mortgage interest/Property taxes/Charitable contributions documentation, copy of last year's return if available. For MO Property Tax Credit: must have MO form 5674 signed by landlord or letter on letterhead from landlord with the same info. -If senior or disabled - bring paid property tax or rent documentation -If you have a bank account, bring a voided check for automatic deposit of refund

## **Eligibility**

Income less than \$60,000 in 2019, all adults on return must be present to sign, no Schedules E, or F (rental/royalty income, farm income) and no business, estate, trust or foreign returns

#### Intake Procedure

Visit location; first come first served. Long lines tend to form ahead of time.

Service Area: Kansas and Missouri

# The following are AARP Foundation sites and NOT VITA sites.

AARP Foundation Tax-Aide offers free, individualized tax preparation for low-to moderate-income taxpayers - especially those 50 and older. The following are required, as it applies.

# 3. Kansas City KS Community College

7250 State Ave, Jewell Bldg, Upper Level Student Lounge Kansas City, KS 66112 913.334.1100

February 4 through April 14<sup>th</sup> Tuesdays and Thursdays 9:00 am – 1:00 pm Walk-ins only

# 4. City of Kansas City, KS - City Clerk

701 N 7th St Room 323 Kansas City, KS 66101 (913) 725-0815 www.wycokck.org/Clerk.aspx

## Provided by AARP Foundation

VITA federal/state tax preparation and the KCK Senior Utility Tax Rebate Program appointments are located in the lobby.

February 2 - April 13 Mondays from 9:00 am - 2:00 pm

The Clerk's office serves as the official record custodian of city and county records of the Unified Government. The Unified Government offers a utility tax rebate to senior citizens on a portion of the amount of utilities paid during the previous year.

## 5. Turner Recreation Center

831 S 55<sup>th</sup> St. Kansas City, KS 66106 913.725.0815

Provided by AARP Foundation
February 3 through April 13th
Appointment required for Thursdays from 9:00 am – 2:00 pm
Kansas Residents only. Make appointment at kstaxaide.com or call KCK library 913-295-8250 Select #4 to connect to the Turner Library.

## 6. Providence/Ball YMCA

8601 Parallel Parkway Kansas City, KS 66112

Provided by AARP Foundation February 7<sup>th</sup> – April 10<sup>th</sup> Appointments required. Fridays 11:00am – 3:00 pm Kansas Residents only. Make appointments at kstaxaide.com or call 913-378-9622 Closed February 14, March 13 and April 10.

# 7. Bonner Springs City Library

201 Nettleton Ave Bonner Springs, KS 66012 913.725.0815

Provided by AARP Foundation February 4<sup>th</sup> through April 14<sup>th</sup> Tuesdays from 9:00am - 2:00 pm No appointment required – Walk-ins only.

# The following information applies to AARP Tax-Aide appointments regarding items to bring for appointment. Note: some items may not be applicable.

- Previous year's tax return(s).
- Social Security cards and/or ITIN notices/cards or other official documentation that show the taxpayer identification numbers for every individual on your return.
- Government-issued photo ID for each taxpayer.
- Checking or savings account information if you want to direct deposit any refund(s) or direct debit any amounts due.
- Identity Protection PIN (IP PIN) (for each individual if applicable).

#### Income

- W-2 for each employer.
- 1099-G form for unemployment compensation or state/local income tax refunds.
- SSA-1099 form showing the total Social
- Security benefits paid to you for the year, or RRB-1099, Tier 1 Railroad Retirement benefits form.
- 1099 forms (or other statements) reporting
- interest (1099-INT), dividends (1099-DIV) and/or proceeds from sales (1099-B), plus documentation showing the original purchase prices if you sold stocks or other assets.
- 1099-R form if you received a pension, annuity, or IRA distribution.

- 1099-MISC, 1099-K, or other 1099 forms. If you have a business, bring a summary list of all your income (cash and non-cash) and all business-related expenses.
- Information about any other income of any form including cash or other than cash.

# **Payments**

Records of any federal and/or state and/or local income tax paid (including quarterly estimated tax payments) if not shown on income documents.

### **Deductions**

Most taxpayers have a choice of taking either a standard deduction or itemizing their deductions.

If you have a substantial amount of deductions, you may want to itemize. If so, bring the following information:

- 1098 form showing home mortgage interest.
- A summary list of medical/dental/vision expenses including doctor and hospital bills and medical insurance premiums, prescription medicines, assisted living services, long-term insurance and bills for medical related home improvements such as ramps and railings for people with disabilities.
- Summary of cash and noncash contributions to charity.
- Property tax bills paid during the year (frequently shown on mortgage statement)..

#### Health Insurance

- 1095-A forms if you purchased insurance through the Marketplace (Exchange).
- 1095-B/1095-C forms (optional).
- Any exemption correspondence from the Marketplace (if applicable).

# Credits/Adjustments

- Dependent care provider information name, address, telephone number and employer ID or Social Security number and amount paid to provider.
- 1098-T form for education expenses plus statement of account from the educational institution showing tuition and fees actually paid and scholarships, grants, etc. received. Also bring a summary of any other education expenses.
- 1098-E form for student loan interest.